



## ORDERING PROCESS

1. Go to the website, [www.PierreBoutique.com](http://www.PierreBoutique.com) .
2. Click “Shop Now” at the bottom of the home page.
3. Choose your product. (For example, click, "Men's Jacket" or "Men's Suits Online".)
4. Choose your style and click, "Choose Colour & Pattern".
5. Choose your fabric quality on the left panel. (For example, Under High Quality -> Click Plain.)
6. Choose the color you want and click, "Continue".
7. Customize your details for the Product. On this page, you can also fill in the comments such as special details of the Product that you want us to do. After you finished, click, "Add to Cart".
8. On this page, you will have 2 options to choose from. These options are "Build Another Garment" and "Proceed to Checkout". If you want to continue shopping online, you can click, "Build Another Garment" and repeat the same process again (Steps 2 to 6.) If you have already finished shopping online, click, "Proceed to Checkout".
9. If this is your first time ordering from our website, fill in the details in the right panel (Create Your New Account). (If not, fill in your login information in the left panel.) After you have finished filling in all the details, click "Submit" (or "Login" in the case that this is not your first time ordering online).
10. On this page (the Measurement Page), type in your measurements. If you used to make Clothes/ Suits with us before, type the number 0 for all of the measurements. You also have the option of choosing our ready-made sizes if you don't want to measure yourself. In the case that you don't have a measurement tape, you can also download a measurement tape in PDF file format from the top right hand corner of the measurement page as well. After that, click "To Payment" on the top-right hand corner of the website.
11. On this page, the Payment Page, you have two options to select from.
  - 10A.) Wait for confirmation e-mail: If you are not sure or not clear about your order, please click "Wait for confirmation e-mail" and wait for our payment form.
  - 10B.) Pay Now: If you are sure with your order, please click "Pay now" to pay right away.
12. Then, you're all done.